

LSEC Careers Programme 2024-2025



2024-2025	Activities	Impact	Parents/Carers
Pre-Enrolment	School Visits	Provide information and advice to potential students on the options for continuing their education. Encourage them to come for one-to-one guidance to help the choose a suitable progression route.	<p>Career advisers are available at all open events and can meet with parents/carers</p> <p>Parents/Carers are invited to subject information evenings to find out about college life and can meet with career advisers</p> <p>Parents/Carers can access Careers Coach on LSEC website to support their child with career and course research</p>
	Campus Tours	Potential Students will experience the college campuses, meet staff and students and match the course information they have received from advisers with the facilities available at the college.	
	Information, Advice and Guidance	Pre-entry guidance for potential students to explore course options.	
	Career Coach	Potential Students can complete careers assessment to identify potential career and course ideas. Career Coach links courses to careers, vacancies and current labour market information.	
	Open Events	Potential students can visit our campuses, talk with staff, meet students and tour our facilities to find out more about our courses and apprenticeship opportunities. Career Advisers will be on hand to provide information, advice and guidance.	
Subject Information Meetings	Allows students to sample courses and experience the college and class environment before they decide which course to enrol for.		
Enrolment	Post A-Level and GCSE results Advice	Supports school leavers to consider the alternative progression routes following GCSE and A level results.	Career advisers are available during enrolment to provide IAG support
	One to One Guidance for Open Enrolment	Ensure current and potential learners understand their options and choose the course most suitable for them, improving success and retention rates.	

Term 1	Introduction to Careers Support	Students will be introduced to the Gatsby Benchmarks and will know how & where to get help with planning their future. They will understand the benefits of meeting with a qualified Careers Adviser & know how to book an appointment with a qualified Careers Adviser.	<p>Career Advisers are available throughout academic year, parents can request to attend Career Meetings with their child</p> <p>Parents can contact Careers Team with any progression/careers queries they have</p>
	Course Transfer Support (within the first 42 days of term)	All students who are either identified as transfers by curriculum staff or who are choosing to transfer will be referred to the Careers Team for one-to-one guidance and subject to availability, students may be transferred onto an appropriate course.	
	Ongoing UCAS Support	Group sessions to follow up from the introductory UCAS presentations during the first year of level 3 courses. These will include sessions on personal statement writing and completing the UCAS application form.	
	Career Advantage	Students will work towards the online LSEC Career Advantage Award which will help them develop valuable skills required by employers and universities. They will build a digital portfolio to demonstrate their social, entrepreneurial, digital and employability skills. Gives students a competitive edge when applying for jobs and higher education opportunities. (Career Advantage will be launched in week 4. Bespoke programmes are available for Study Programme Learners, HE, Access & Professional Courses & Apprentices)	
	One-to-one face to face and remote Information, advice and guidance meetings	Ensures current and potential students at the College choose the progression route most suitable to them to improve success rates. Support students to make successful applications for apprenticeships within the national time scale. CV & Job search Advice	
	Introduction to Work Experience	Students will learn about how work placements are organised at LSEC and what action they will need to take to prepare them for a successful work experience placement.	
Career Fairs	Attending college careers fairs allows students to explore diverse career paths, network with potential employers, engage with university undergraduate students and access valuable resources from universities, training providers, and support services, enhancing their future opportunities.		

Term 2	Information, Advice and Guidance	One-to-one career guidance is available for all students to provide them with the opportunity to explore their aims and aspirations with a qualified Career Adviser. This can be delivered face to face or virtually.	Career Advisers are available throughout academic year, parents can request to attend Career Meetings with their child Parents can contact Careers Team with any progression / careers queries they have
	Introducing Progression Pathways	Students will learn about internal progression routes and understand the difference between employer and education pathways. They will be able to identify the pros and cons of post-college pathways.	
	Managing Money and Understanding Payslip Deductions	Students will know how to manage their personal finance and will learn about what deductions are on a payslip and why there are deductions.	
	National Apprenticeship Week	Students will participate in National Apprenticeship week activities and will find out about range of apprenticeships. Will learn about the positive impact that apprenticeships make to individuals, businesses and the wider economy.	
	National Careers Week	Students will participate in National Careers week activities including live-streamed employer events. Students will be able to research their next steps using current labour market information.	
	Internal Progression & Moving Up Meetings	Lead by curriculum staff. Students who are not progressing at LSEC are referred to careers advisors at each campus and offered 1-1 meetings to discuss suitable alternative options e.g. apprenticeships.	
	UCAS interview support	Mock interviews can be arranged with IAG staff. Guidance on interviews given via talks and recorded webinars from university outreach teams.	
Career Advantage	Students will continue to work towards the LSEC Career Advantage Award which will help them develop valuable skills required by employers and universities. They will build a digital portfolio to demonstrate their social, entrepreneurial, digital and employability skills. Gives students a competitive edge when applying for jobs and higher education opportunities.		

Term 3	Information, Advice and Guidance	One-to-one career guidance is available for all students to provide them with the opportunity to explore their aims and aspirations with a qualified Career Adviser. This can be delivered face to face or virtually.	Career Advisers are available throughout academic year, parents can request to attend Career Meetings with their child Parents can contact Careers Team with any progression / careers queries they have
	Career Advantage	Students will continue to work towards the LSEC Career Advantage Award which will help them develop valuable skills required by employers and universities. They will build a digital portfolio to demonstrate their social, entrepreneurial, digital and employability skills. Gives students a competitive edge when applying for jobs and higher education opportunities.	
	Introduction to UCAS	Level 3, year 1 students will be introduced to the UCAS process via presentations to tutor groups. These will include advice on researching HE options, finance, beginning the personal statement and important deadlines.	
	Moving Up	Led by curriculum staff. Students not progressing are contacted by careers staff and offered one-to-one career guidance to look at alternative options/pathways.	
	Careers Programme Reflection	Students will have the opportunity to reflect on the career programme and contribute to the design of the programme for 2023-2024 careers programme.	
Post Course Completion	Ongoing Support	Careers advice and guidance is available to support leavers with progression pathways.	

Throughout the year, the Careers Programme is further complemented by a broad range of educational visits, inspirational guest speakers from industry and employer insight events. These are organised by Careers, Curriculum, Work Experience and Student Engagement Teams.